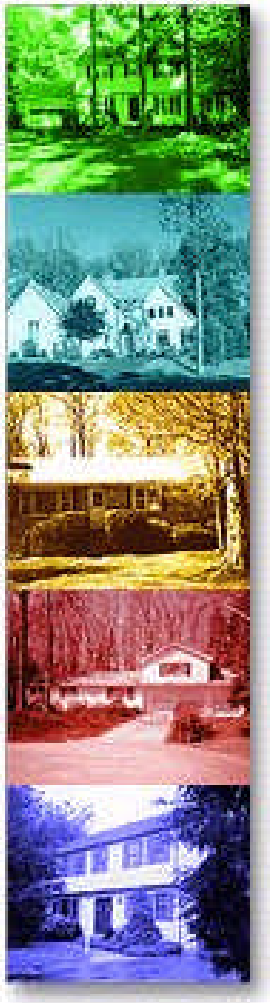
NORTH ATLANTA
REALTY, INC.

AtlantaHomesForRent.com



Fees for additional activities not covered under the management agreement.

These are activities in which we are sometimes asked to engage, and are not directly related to managing the property or the tenant:

- Meeting an bank's appraiser or a vendor at the property for any activity not required by an emergency or for necessary repairs, for examining such work done by them, or to obtain an additional estimate. $45/hr. (1 hr. minimum).
- Shopping for materials or appliances (light fixtures, toilet seats, etc.). $45/hr. (1 hr. minimum).
- Making duplicate keys after initial signup. We require at least three keys for each unique lock at the property. If you provide us with fewer, we'll have additional duplicates made. $25 plus cost of the keys.
- Written survey of the interior and exterior of the property. We report on the visible condition of the property. We are not engineers or technicians and do not guarantee against hidden, structural or mechanical defects. We provide one each year at no cost. Any additional requested by you is $95 each.

Routine, recurring maintenance options

If you choose any of these items we will schedule them with our vendors. There is no markup or profit for North Atlanta Realty, Inc. We provide this as a service to assist you in maintaining the value of your investment.

- Heating and Air Conditioner checkups, including filter changes.
- Periodic "weed and feed" treatment of the lawn.
- Gutter cleaning in spring and fall.
- Fall chimney cleaning and inspection.

If you wish to request any of these routine maintenance options you may do so on the form that comes with your management agreement package.