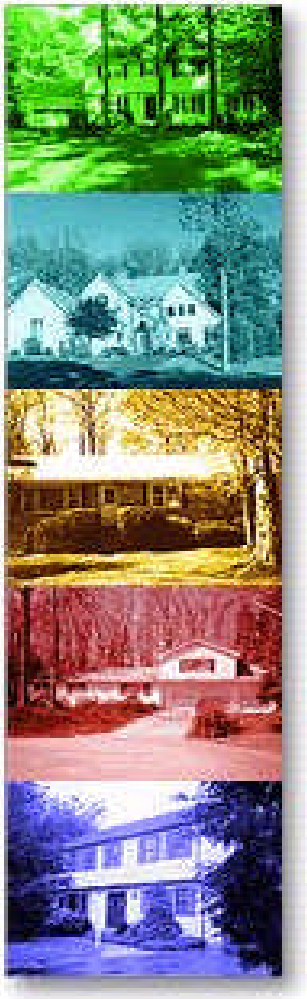
NORTH ATLANTA
REALTY, INC.

AtlantaHomesForRent.com



WE'RE ACCOUNTABLE TO YOU!

We use the latest version of Manage-IT software to track important information about Owners, Properties, Tenants, and Vendors. It includes a fully integrated accounting system with complete reporting, check writing, and bank reconciliation capabilities.

Sample reports typically used for Owners include the following:

- Cash Flow
- Operating Statement
- Trust Account Ledger
- Trial Balance
- Bank Balance Summary
- Budget Summary
- Owner 1099's

Sample Property Reports include the following:

- Properties List
- Rent Roll
- Property Statement
- Tenant Charges
- Tenant Payments
- Cash Disbursements
- General Journal
- Vacancy Loss
- Security Deposits
- Unpaid Bills

Maintenance issues are efficiently handled and accounted for. A permanent maintenance history for each property is kept and immediately available. Reminders can be set for scheduled maintenance, such as gutter cleaning, heat & air checkups, and periodic yard maintenance.

Rent proceeds are deposited directly into your account each month. Payments are initiated on the 10th, unless the 10th is a bank holiday or weekend, and scans of the monthly operating statement and any invoices for authorized maintenance work that has been done since the last statement are emailed to you at that time. This system ensures accuracy of your account and makes year end tax reporting very simple, and checks are never lost in the mail!

NARPM
National Association of Residential Property Managers